

## Theater booster club meeting minutes

December 15, 2015- 6:30-7:30 PM Simley IMC

The meeting was called to order at PM by Kris Maynard @ 6:30 PM

In attendance: Kris Maynard, Christine Omodt-Lopez, Jen Moynihan, Annie Platek, Becky Keran, Susan Johnson, Tina Howe, Jim Davis, Shannon McMonigal, Jim Leslie, Julie Engleson, Rita Thoemke, Lisa Grathen, Miki Schneider, Doug, Amy Donovan

Students: Ren Johnson, Madison Tetreault

**Approval of minutes:** Nov. 2015 minutes were presented. JD moved to approve, SJ seconded. Unanimously approved

**Finance/budget report:** BK covered financials from fall show. Overall, expenses were lower than expected and revenue was slightly higher from concessions and other fundraisers.

**Director Reports:** JD provided director report. Bobby Mandel will co-direct winter show. Cast list was posted with as many students cast as possible. Winter show will be very limited tech-wise, not very set-heavy. Guild meeting to be held Dec 16. Cast read through and tech to occur Dec 21 before break then rehearsals pick up after break. No rehearsals over break. Schedule to be handed on Dec 18 and posted online.

CO-L raised question of whether students could solicit sponsorships. Some discussion about need for script and proper training. No decision.

**Community Ed Report:** AP provided community ed report. Laptops arrived. Boosters will be invoiced for the 2 laptops, which should be designated for theatre use only. Interviews for new director are being conducted. Sent surveys but did not get any response. Will resend. Have 500+ photos on a flash drive. AP will share with Doug and with Ren for publication. Some discussion about creating a photo disk to sell at end of season.

### **Committee Reports:**

- Concessions: SJ led discussion of water vs pop. Decision to sell only water for future shows to avoid pop spillage. Consider changing intermission to 20 minutes to allow crowds to get through concessions and have time to consume whatever they buy to avoid food in new auditorium. Discussion around having 2 concession stands; decided no.
  - ACT concession—need someone for Thursday. Sam will be there to sell tickets. Jim Leslie volunteered himself and Eli for concessions. Becky will provide seed money.
  - Stars- will do for winter show. SJ will need to order more stars.
  - Some decorations for winter show—table for Jan meeting.

- Fundraising: Several ideas presented for winter. Old World- AD will follow up. El Aztca- KM will follow up. CO-L raised idea of a Herbergers coupon book fundraiser. AD will follow up. Any other ideas contact Kris Maynard.
- Sponsorship: Nothing new
- Website: Nothing new.
- Cast Meals: No cast dinners for Winter show. Discussion and decision that Boosters will provide a tech Saturday lunch. Shannon McMonigal will lead.
- TOTG: Nothing new

**Ticket Sales:** Need dates for tickets sales to begin for winter show.

**Old Business:**

- Commemorative pins: JD worked with ML on this and Maddie T helped with design. Goal is to have these ready to sell at winter show. Plan is to purchase 300 pins for a total of \$540 + a \$50 cardstock fee, then sell for \$5. Discussion around whether that's too many pins. Maddie will adjust design so they can also be sold at band and choir concerts. Need to sell more than 100 to break even. Motion to approve purchase of pins IF they can be ready for winter show (AD) seconded by SM. Motion passed. JD will report back at Jan meeting.
- JD talked with Will Short about the display case/call board. Will bring it up again.
- JD will ask kids if they want winter show t-shirts. Don't usually do these. Crew t-shirts are a go and will be ordered.
- JD will price casters and give cost estimate at Jan meeting.
- JD asked Will Short about bar-height seating for lighting booth. Will is looking for money to purchase appropriate seating. JD will keep boosters posted if we need to cover this expense.

**New Business:**

- Discussion of square readers for taking credit cards night of purchase. We get charged 3.75% of each transaction so would need to figure out how to assess that charge. According to BK, actual readers are free from the bank, attach to phone. She will look into this further.
- Discussion of scanning guns for ushers. Don't see any need for this.

The meeting was adjourned at 7:36 PM